



KSU Policy and Procedure Resource Links

The following links will familiarize you with key policies and procedures that can assist you as a supervisor or administrative professional at KSU. Visit and review these important resources at <http://campus.kennesaw.edu>.

- Behavioral Response Team - <http://brt.kennesaw.edu/>
- Campus Events Virtual Event Management System (Reservations and Calendars) http://events.kennesaw.edu/reservations/virtual_ems.php
- Copy/Print Services - <http://copyprint.kennesaw.edu/>
- Environmental Health and Safety - <http://ehs.kennesaw.edu/>
- Fiscal Services: <http://fiscalservices.kennesaw.edu/>
 - Accounts Payable - <http://fiscalservices.kennesaw.edu/ap/>
 - Budget - <http://fiscalservices.kennesaw.edu/budget/>
 - Payroll Services - <http://payroll.kennesaw.edu/>
 - Procurement (and P-Card) - <http://fiscalservices.kennesaw.edu/procurement/>
 - Travel (Concur) - <http://fiscalservices.kennesaw.edu/travel/>
- Human Resources: <http://hr.kennesaw.edu/>
 - Employee and Manager Toolkits - <http://hr.kennesaw.edu/toolkits.php>
 - Hire Touch – Job posting and hiring <https://kennesaw.hiretouch.com/admin>
- KSU Inform (Faculty and Staff E-mail Announcements) - <https://inform.kennesaw.edu/>
- Public Safety - <http://police.kennesaw.edu/>
- Records Retention and Management <http://records.kennesaw.edu/>
- Required Employee Training and Professional Development <http://cul.kennesaw.edu/>
- University Information Technology Services: <http://uits.kennesaw.edu>
 - New Account(s) Setup Form - http://uits.kennesaw.edu/support/formselect.php#new_account
 - Technology Purchases - <http://uits.kennesaw.edu/techpurchases/>
 - University Information Technology Services - <http://uits.kennesaw.edu/>
 - Documentation Center - https://apps.kennesaw.edu/portal/prod/app_uni_cdock_publ/documents/
 - Ask the KSU Service Desk - https://apps.kennesaw.edu/portal/prod/app_its_ask_publ/facstaff/
- KSU Policy Portal - <https://policy.kennesaw.edu/>
- USG Policy Portal - <http://www.usg.edu/policies/>